



Penallta House
Tredomen Park
Ystrad Mynach
Hengoed
CF82 7PG

Tŷ Penallta
Parc Tredomen
Ystrad Mynach
Hengoed
CF82 7PG

For all enquiries relating to this agenda please contact
Rebecca Thomas (Tel. 01443 864245; Email: thomar7@caerphilly.gov.uk)

Date: 15th November 2011

PLEASE NOTE THE TIME AND LOCATION

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at **Penallta House, Ystrad Mynach (Sirhowy Room)** on **Monday, 21st November 2011** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Anthony O'Sullivan
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. To approve and sign the following minutes:-

Corporate Health and Safety Committee, held on 15th August 2011 (minutes nos. 1 - 9, on page nos. 1 - 4).
3. To receive and consider the following reports:-
 - (1) Presentation by Terry Phillips, Senior Health and Safety Officer for Education and Leisure on Employee Wellbeing;
 - (2) Health and Safety Executive Involvement;
 - (3) Inclement Weather Preparations;
 - (4) Asbestos Improvement Notice Action Plan;
 - (5) Schedule of Meetings 2012.
4. To receive and note the following information items*:-
 - (1) Accident Statistics Report for Quarter 2 July - September 2011;
 - (2) Recent HSE Updates.

* *If a member of the Committee wishes for any of the above information items to be brought forward for review at the meeting please contact Rebecca Thomas, 01443 864245, by 10.00 a.m. on Friday, 18th November 2011.*

Chief Executive: Anthony O'Sullivan
Prif Weithredwr: BSc(Eng), MSc, CEng, FICE, FIHT

Circulation:

Councillors P.C.W. Bailie, P.J. Bevan, Mrs A. Collins, J.E. Fussell, D.T. Hardacre, A.G. Higgs,
G.J. Hughes

Trade Union Representatives

And Appropriate Officers